# 2nd Goring and Streatley Scout Group Risk Assessment

Assessor and Position:

Date Assessed:

### Cub London Trip

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| **Significant Hazards and Associated Risks** | **Those who might be harmed** | **Control Measures**  |
| * On platform - Getting hit by train as it arrives
* Falling from platform onto track
* Falling between train and platform
* Getting caught in automatic door as it closes
 | All group members, including leaders | * Leaders will ensure that party remains in an orderly group well back from edge of platform until the train is stationary
* Cubs to be briefed about waiting well back from platform edge
* Leaders to be appropriately positioned on platform for effective supervision of the group
* Leaders will ensure that boarding and leaving the train is carefully supervised, and in an orderly manner
* Leaders will the first and last to enter when boarding, and the first and last to exit when leaving
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| * Being left behind on platform due to pressure of numbers on train
* Cub(s) becoming separated when moving around the underground or otherwise
 | All group members, including leaders | * If the train is overcrowded and some of the group cannot enter the train due to pressure of numbers, the entire group will endeavour to take the next train. Should this not be possible then Leaders will ensure they accompany their assigned Cubs.
* A Leader will always remain with their assigned group if the party becomes separated
* Leaders will have each other’s mobile number and agree to contact each other should they become separated. Leaders will continue on schedule to the next destination
* Cubs will wear a ‘If I am lost’ wristband with a leader’s on it, and instructed to locate a person in authority (and how to identify them) for help and told to contact the Leader. Should a Cub be separated, then the entire group should not separate further when establishing contact with the missing Cub, even if it means missing or delaying a particular event.
* Cubs will wear their distinctive uniform and high-vis tabards so that they can be clearly identified as members of our group when using public transport and walking between locations.
* Leaders to be responsible for specific named Cubs that they will confirm are present at key points (stations, destinations etc.)
* When walking between stations and otherwise in the city, Cubs should be in twos with one leader at the front and another leader at the back.
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| * Falls if train suddenly stops, slows, or has collision
* Falls from train, out of train doors
* Leaning out of windows as train passes another train or bridge etc.
* Collision
 | All group members, including leaders | * All group members will be briefed to stay seated, wherever possible, during the journey
* Leaders will sit at separate locations amongst group to maintain good order and sensible behaviour
* A leader will be positioned at each end of group to give permission/be aware when individuals leave the group to go the toilet or buffet
* Cubs will be given particular instructions not to lean out of windows or to open or touch any exterior doors
* If a major emergency occurs that requires the train to stop, a leader will notify the guard or pull the emergency lever/alarm, if considered necessary
* Cubs will be instructed to remain in their seats whilst train is visiting stations
* In busy tubes whereby it is not possible to sit, cubs will stand and told to hold the required straps. Leaders will ensure that they are in sight of the cubs of which they are responsible.
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| * Confrontation with a member of public
 | All group members, including leaders | * Cubs will remain in groups at all times. Visits to toilets should be done in at least pairs
* Cubs will be told not to go off with other members of the public and told report any such event to a Leader.
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| * Risk of terrorism/political events
 | All group members, including leaders | * The threat level is as low now as it has been since 2014. Official advice and research shows that we will not be taking any unduly risks, and no event should be cancelled by default.
* Leaders to be extra vigilant of surroundings and location of Cubs.
* The group is to avoid where practicable ‘lingering’ at the entrance to public places and communal places.
* Leaders are to be clear on what to do should there be an enforced separation. The default plan is to continue to the next destination and try to establish communication en route.
* In the event of a widespread incident, the group will follow the instructions of officials, but will where possible ensure that the group stays together, or does not get further separated should separation occur. Leaders should attempt to stay with their assigned Cubs. At the earliest opportunity, Leaders should attempt to contact each other. Should Leaders be unable to contact each other, then Leaders should report the situation to the GSM reporting those that are accounted and unaccounted for. Cubs not accounted for will be reported to the police.
* The schedule will also be sent to the GSM so that the plan is known to him.
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| * Existing dietary and medical needs
 | All group members, including leaders | * Latest information is to be gathered before the trip and carried throughout the duration of the trip (it is acceptable to do so via digital means as long as the methods can function in offline mode and are fault tolerant)
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